

CALDWELL PARISH SHERIFF
Columbia, Louisiana

General Purpose Financial Statements
As of and for the Year Ended June 30, 2003
With Supplemental Information Schedules

CALDWELL PARISH SHERIFF
Columbia, Louisiana

General Purpose Financial Statements
As of and for the Year Ended June 30, 2020

	<u>Statement</u>	<u>Page</u>
Independent Auditors' Report		3
General Purpose Financial Statements:		
Combined Balance Sheet - All Fund Types and Account Groups	A	5
Governmental Fund Types - General Fund and Special Revenue Funds:		
Statement of Revenues, Expenditures, and Changes in Fund Balance	B	6
Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget (GAAP Basis) and Actual	C	7
Notes to the General Purpose Financial Statements		8
	<u>Schedule</u>	<u>Page</u>
Supplemental Information:		
Special Revenue Funds:		18
Combining Balance Sheets	1	19
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balance	2	20
Agency Funds:		21
Combining Balance Sheet	3	22
Combining Schedule of Changes in Balances Due to: Trusting Bodies and Others	4	23
Report on Compliance and Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards		24
Summary Schedule of Prior Audit Findings	5	26
Schedule of Findings and Questioned Costs	6	27



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INDEPENDENT AUDITORS' REPORT

Caldwell Parish Sheriff
Columbis, Louisiana

We have audited the general purpose financial statements of the Caldwell Parish Sheriff, a component unit of the Caldwell Parish Police Jury, as of June 30, 2003, and for the year then ended. These general purpose financial statements are the responsibility of the Caldwell Parish Sheriff's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Caldwell Parish Sheriff as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated December 11, 2003, on our consideration of the Caldwell Parish Sheriff's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Caldwell Parish Sheriff. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

December 11, 2003

Handwritten signature of Jeffrey Williams, CPA.

GALWILL PARISH SHERIFF
Columbia, Louisiana
ALL FUND TYPES AND ACCOUNT GROUPS

Statement A

Continued Balance Sheet
June 30, 2013

	<u>GOVERNMENTAL FUND TYPES</u>		<u>POVERTY FUNDS - SHERIFF</u>	<u>ACCOUNT GROUPS</u>		<u>TOTALS</u>
	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>		<u>GENERAL FUND ASSETS</u>	<u>GENERAL LEASE-TYPE DEPOSITS</u>	
ASSETS AND OTHER DEBITS:						
Assets:						
Cash and cash equivalents	\$ 190,294	\$ 36,000	\$ 323,398	\$ -	\$ -	\$ 555,692
Receivables	198,778	278,128	-	-	-	476,906
Due from other funds	345,830	58,958	-	-	-	404,788
Inventory cash	-	292,419	-	-	-	292,419
Land, buildings, and equipment	-	-	-	3,662,403	-	3,662,403
Other Debits - amount to be provided for payment of general long-term obligations	-	-	-	-	1,963,320	1,963,320
TOTAL ASSETS AND OTHER DEBITS	\$ 635,902	\$ 581,195	\$ 323,398	\$ 3,662,403	\$ 1,963,320	\$ 7,797,218
LIABILITIES, EQUITY, AND OTHER CREDITS						
Liabilities:						
Accounts, salaries, and withholdings payable	\$ 24,918	\$ 330,544	\$ -	\$ -	\$ -	\$ 355,462
Due to other funds	58,958	341,830	-	-	-	400,788
Due to taxing bodies and others	-	-	323,398	-	-	323,398
Capital leases	-	-	-	-	114,967	114,967
Revenue bonds payable	-	-	-	-	1,969,332	1,969,332
Total Liabilities	83,874	672,374	323,398	-	1,969,332	2,749,578
Equity and Other Credits:						
Investment in general fund assets	-	-	-	3,662,403	-	3,662,403
Fund balances:						
Reserve for total indenture payments	-	308,900	-	-	-	308,900
Unassigned - Unassigned	288,018	(288,113)	-	-	-	95,905
Total Equity and Other Credits	288,018	20,787	-	3,662,403	-	4,171,208
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	\$ 485,890	\$ 693,161	\$ 323,398	\$ 3,662,403	\$ 1,969,332	\$ 7,797,218

The accompanying notes are an integral part of this statement.

CALDWELL PARISH SHERIFF
Statement B

Columbia, Louisiana

GOVERNMENTAL FUND TYPES - GENERAL AND SPECIAL REVENUE FUNDS
**Statement of Revenues, Expenditures,
and Changes in Fund Balances
For the Year Ended June 30, 2013**

	GENERAL FUNDS	SPECIAL REVENUE FUNDS	TOTAL GOVERNMENTAL FUNDS
			(000)
REVENUES			
Ad valorem taxes	\$ 799,502	\$ -	\$ 799,502
Intergovernmental revenues:			
Federal grants	2,584	-	2,584
State grants			
State supplemental pay	48,748	-	48,748
State-revenue sharing (net)	44,742	-	44,742
Miscellaneous	25,254	-	25,254
Local grants	30,393	-	30,393
Fees, charges, and commissions for services:			
Commissions on fees, bonds, lawsuits, and audits	55,591	-	55,591
Civil and criminal fees	51,519	-	51,519
Footing and keeping prisoners	-	3,421,788	3,421,788
Mowing contract	238,888	-	238,888
Other	25,407	157,895	223,830
Interest earnings	-	4,843	4,843
Miscellaneous	2,824	7,752	10,576
Total revenues	<u>1,317,747</u>	<u>3,623,978</u>	<u>4,941,725</u>
EXPENDITURES			
Public safety:			
Personnel services and related benefits	887,880	1,822,391	2,710,271
Operating services	215,800	1,418,808	1,634,608
Materials and supplies	155,785	132,779	288,564
Travel and other charges	16,917	8,388	25,305
Debt service	69,899	258,112	328,011
Capital outlay	14,859	19,521	34,380
Total expenditures	<u>1,351,240</u>	<u>3,650,099</u>	<u>4,999,339</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(33,493)</u>	<u>3,008</u>	<u>(30,485)</u>
OTHER FINANCING SOURCES (USES)			
Proceeds of refunding bonds	1,882,000	-	1,882,000
Refundings of long-term debt	(1,088,890)	-	(1,088,890)
Costs of issuance of refundings	(53,000)	-	(53,000)
Transfers in	77,000	16,000	93,000
Transfers out	(8,000)	(87,000)	(95,000)
Total other financing sources (uses)	<u>817,110</u>	<u>(71,000)</u>	<u>746,110</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	<u>784,002</u>	<u>(68,192)</u>	<u>715,810</u>
FUND BALANCES AT BEGINNING OF YEAR	<u>(221,007)</u>	<u>112,885</u>	<u>(108,122)</u>
FUND BALANCES AT END OF YEAR	<u>\$ 562,995</u>	<u>\$ 44,693</u>	<u>\$ 607,688</u>

The accompanying notes are an integral part of this statement.

CALDWELL PARISH SHERIFF

Columbia, Louisiana

Statement C
GOVERNMENTAL FUND TYPES - GENERAL AND SPECIAL REVENUE FUNDS
Statement of Revenues, Expenditures, and Changes in Fund Balances
Budget (GAAP Basis) and Actual
For the Year Ended June 30, 2003

	General Fund			Special Revenue Funds		
	Budget	Actual	Variance (favorable/unfavorable)	Budget	Actual	Variance (favorable/unfavorable)
REVENUES						
All-volunteer fees	\$ 775,000	\$ 765,562	\$ 9,438	\$ -	\$ -	\$ -
Intergovernmental revenues						
Federal grants	3,500	2,584	916	-	-	-
State grants						
State supplemental pay	45,000	45,348	348	-	-	-
State revenue-sharing (net)	45,000	44,740	(260)	-	-	-
Miscellaneous	75,000	50,254	(24,746)	-	-	-
Local grants	70,000	50,352	(19,648)	-	-	-
Fees, charges, and commissions for services						
Commissions on fees, bonds, licenses, and	85,000	55,851	(29,149)	-	-	-
Civil and criminal fees	50,000	67,819	17,819	-	-	-
Feeding and keeping prisoners	-	-	-	5,840,000	3,421,988	(2,418,012)
Mowing contract	235,000	258,608	23,608	-	-	-
Other	55,000	78,437	(23,437)	-	-	-
Interest earnings	-	-	-	-	6,843	6,843
Miscellaneous	2,000	2,624	624	5,000	7,704	2,704
Total revenues	1,200,000	1,317,197	117,197	2,845,000	3,429,699	584,699
EXPENDITURES						
Public safety						
Personal services and related benefits	675,000	881,990	(206,990)	1,150,000	1,823,395	(673,395)
Operating services	385,000	275,585	109,415	1,480,000	1,418,808	61,192
Materials and supplies	125,000	133,728	(8,728)	155,000	162,779	(7,779)
Travel and other charges	3,000	5,497	(2,497)	15,000	8,288	6,712
Paid service	25,000	45,554	(20,554)	348,000	258,112	89,888
Capital outlay	70,000	74,858	(4,858)	15,000	15,421	(4,421)
Total expenditures	1,283,000	1,537,592	(254,592)	2,063,000	2,388,393	(325,393)
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	917,000	(220,395)	(1,117,395)	(218,000)	4,306	222,306
OTHER FINANCING SOURCES (USES)						
Proceeds of refunding bonds	1,880,000	1,000,808	(879,192)	-	-	-
Refunding of long-term debt	(1,845,000)	(1,045,898)	(799,102)	-	-	-
Capital issuance of refundings	-	(55,000)	(55,000)	-	-	-
Transfers in	60,000	77,000	17,000	6,000	15,000	9,000
Transfers out	-	(5,000)	(5,000)	(50,000)	(52,000)	(2,000)
Total other financing sources (uses)	855,000	(52,090)	(907,090)	(44,000)	(37,000)	(7,000)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	1,772,000	(272,395)	(2,044,395)	(262,000)	4,306	(2,666,306)
FUND BALANCES-BEGINNING OF YEAR	(223,017)	(223,017)	-	(53,000)	(53,000)	-
FUND BALANCES-END OF YEAR	\$ 1,548,983	\$ 495,312	\$ 1,053,671	\$ 58,000	\$ 49,694	\$ 9,306

The accompanying notes are an integral part of this statement.

CALDWELL PARISH SHERIFF
Columbia, Louisiana

Notes to the Financial Statements
As of and for the Year Ended June 30, 2020

INTRODUCTION

As provided by Article V, Section 27 of the Louisiana Constitution of 1974, the Sheriff serves a four-year term as the chief executive officer of the law enforcement district and ex-officio tax collector of the parish. The Sheriff administers the parish jail system and exercises duties required by the parish court system, such as providing bailiffs, executing orders of the court, and serving subpoenas.

As the chief law enforcement officer of the parish, the Sheriff has the responsibility for enforcing state and local laws and ordinances within the territorial boundaries of the parish. The Sheriff provides protection to the residents of the parish through on-site patrols and investigations and serves the residents of the parish through the establishment of neighborhood watch programs, anti-drug abuse programs, et cetera. In addition, when requested, the Sheriff provides assistance to other law enforcement agencies within the parish.

As the ex-officio tax collector of the parish, the Sheriff is responsible for collecting and distributing ad valorem property taxes, parish occupational licenses, state revenue sharing funds, sporting licenses, and fines, costs, and bond forfeitures imposed by the district court.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying general purpose financial statements of the Caldwell Parish Sheriff have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

B. REPORTING ENTITY

The Sheriff is an independently elected official; however, the Sheriff is fiscally dependent on the Caldwell Parish Police Jury. The police jury maintains and operates the parish courthouse in which the Sheriff's office is located and provides funds for equipment and furniture of the Sheriff's office. Because the Sheriff is fiscally dependent on the police jury, the Sheriff was determined to be a component unit of the Caldwell Parish Police Jury, the financial reporting entity.

The accompanying financial statements present information only on the funds maintained by the Sheriff and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

C. FUND ACCOUNTING

The Sheriff uses funds to maintain its financial records during the year. The accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain Sheriff functions and activities. A fund is defined as a separate fiscal and accounting entity with a self-balancing set of accounts.

Governmental Funds

Governmental funds account for all or most of the Sheriff's general activities. These funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated spendable resources, which may be used to finance future period programs or operations of the Sheriff. The following are the Sheriff's governmental funds:

General Fund – the primary operating fund of the Sheriff and it accounts for all financial resources, except those required to be accounted for in other funds. The General Fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to the Sheriff's policy.

Special Revenue Funds – the special revenue funds of the Sheriff account for the general revenue and expenditures of the Detention Center and the Correction Center, two correctional facilities operated by the Sheriff.

Fiduciary Funds

Fiduciary fund reporting focuses on net assets and changes in net assets. The only funds accounted for in this category by the Sheriff are agency funds. The agency funds account for assets held by the Sheriff as an agent for various taxing bodies (the collections), inmates, and for deposits held pending court action. These funds are custodial in nature (assets equal liabilities) and do not involve management of results of operations.

D. BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included in the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The modified accrual basis of accounting is used by all governmental and agency funds (except for Tax Collector Agency Fund, which is maintained on the cash basis of accounting, which approximates the modified accrual basis of accounting). The governmental funds use the following practices in recording revenues and expenditures:

Revenues

Ad valorem taxes and related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar year basis, and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana R.S. 47:1582 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December, January, and February of the fiscal year.

Intergovernmental revenues and fees, charges, and commissions for services are recorded when they become available and measurable.

Interest income on deposits is recorded when interest is earned.

Expenditures

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the general long-term debt account group. Governmental fund expenditures are recognized in the accounting period in which the related fund liability is incurred.

Other Financing Sources (Uses)

Proceeds from the issuance of debt are recorded as other financing sources when received. Proceeds from the sale of fixed assets are accounted for as other financing sources and are recognized when received. Fixed assets acquired through capital leases are recorded as expenditures and other financing sources at the time of acquisition. Transfers between funds that are not expected to be repeat are accounted for as other financing sources (uses) when the transfer is authorized by the Sheriff.

6. BUDGET PRACTICES

Proposed budgets are published in the official journal at least ten days prior to the public hearing for comments from taxpayers. The budget is legally adopted and amended, as necessary, by the Sheriff.

All expenditure appropriations lapse at year-end. Unexpended appropriations and any excess of revenues over expenditures are carried forward to the subsequent year as beginning fund balances.

Neither encumbrance accounting nor formal integration of the budget into the accounting records is employed as a managerial control device. However, periodic comparisons of budget and actual amounts are made. Budget amounts included in the

E. BUDGET PRACTICES-Continued

accompanying financial statements include the original adopted budget and all subsequent amendments.

F. CASH AND CASH EQUIVALENTS

Cash includes amounts in demand deposits and interest-bearing demand deposits. Cash equivalents also include amounts in time deposits and those other investments with original maturities of 90 days or less. Under state law, the Sheriff may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States. Tax collections must be deposited in a bank domiciled in the parish where the funds are collected.

G. FIXED ASSETS

Fixed assets are recorded as expenditures at the time purchased, and the related assets are capitalized (reported) in the general fixed assets account group. General fixed assets provided by the parish police jury are not recorded within the general fixed assets account group. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost.

H. COMPENSATED ABSENCES

Vacation and sick leave are recorded when paid. This method approximates the accrual method since neither vacation nor sick leave is allowed to accumulate year to year ("use it or lose it"). Earned vacation is paid upon termination, however sick leave is not paid.

I. LONG-TERM DEBT

Long-term debt expected to be financed from the General Fund or special revenue funds are reported in the general long-term debt account group. Expenditures for principal and interest payments for long-term debt are recognized in the appropriate fund when due.

L. FUND EQUITY

Reserves

Reserves represent those portions of fund equity not applicable for expenditure or legally segregated for a specific future use.

Designated Fund Balances

Designated fund balance represents tentative plans for future use of financial resources.

J. TOTAL COLUMN ON BALANCE SHEET

The total column on the balance sheet is captioned Memorandum Only to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

K. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

2. LEMED TAXES

As provided by Louisiana R.S. 33:9001, a law enforcement district (the District) has been created for the purpose of providing financing for Caldwell Parish Sheriff. Such financing is provided via an ad valorem tax levy on all assessed property in the parish. For the 2003 tax year, the levy was 29.63 mills.

3. CASH AND CASH EQUIVALENTS

At June 30, 2003, the Sheriff has cash and cash equivalents (book balances) totaling \$777,892 as follows:

Demand deposits	\$ 575,383
Time deposits	<u>202,410</u>
Total	<u>\$ 777,892</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting cash balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2003, the Sheriff has \$527,338 in deposits (collected bank balances). These deposits are secured from risk by \$300,000 of federal deposit insurance and \$228,338 of

3. CASH AND CASH EQUIVALENTS-Continued

pledged securities held by the custodial banks in the name of the fiscal agent bank (GA88 Category 3). At June 30, 2003, approximately \$140,709 was unsecured by either federal deposit or pledged securities.

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GA88 Statement 3, R/S, 38.1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Sheriff that the fiscal agent has failed to pay deposited funds upon demand.

4. RECEIVABLES

The receivables of \$381,899 at June 30, 2003, are as follows:

Class of Receivable	General Fund	Special Revenue Funds	Total
Intergovernmental	\$ -	\$ 275,124	\$ 275,124
Other	116,775	-	116,775
Total	<u>\$ 116,775</u>	<u>\$ 275,124</u>	<u>\$ 381,899</u>

5. DUE FROM/TO OTHER FUNDS

Individual balances due from/to other funds at June 30, 2003, are as follows:

Fund	Due from Other Funds	Due to Other Funds
General Fund	\$ 287,885	\$ -
Defender Center Fund	58,955	-
Correction Center Fund	-	344,829
Total	<u>\$ 346,840</u>	<u>\$ 344,829</u>

6. CHANGES IN GENERAL FIXED ASSETS

A summary of changes in general fixed assets follows:

	July 1, 2002	Acquisitions	Disposals	June 30, 2003
Land	\$ 6,088	\$ -	\$ -	\$ 6,088
Buildings	3,027,578	-	-	3,027,578
Vehicles	281,158	36,800	-	317,958
Moving equipment	74,088	-	-	74,088
Office furniture and equipment	78,318	8,968	-	87,286
Law-enforcement equipment and equipment	141,178	13,708	(24,031)	130,798
Total	\$ 3,568,308	\$ 59,476	\$ (24,031)	\$ 3,603,753

7. PENSION PLAN

Plan Description. Substantially all employees of the Caldwell Parish Sheriff's Office are members of the Louisiana Sheriff's Pension and Relief Fund (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees.

All sheriffs and all deputies who are 18 years or older at the time of original employment, who earn not less than \$400 per month if employed after September 7, 1978 and before January 1, 1991; \$520 if employed between January 1, 1991 and December 31, 1995; and \$680 if employed after January 1, 2000 are required to participate in the System. Employees are eligible to retire at or after age 55 with at least 12 years of credited service and receive a benefit payable monthly for life, equal to 3.33 percent of their final-average salary. Final-average salary is the employee's average salary over the 35 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination as indicated previously. Employees who terminate with at least 20 years of credited service are also eligible to elect early benefits between ages 50 and 55 with reduced benefits equal to the actuarial equivalent of the benefit to which they would otherwise be entitled at age 55. The System also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Sheriff's Pension and Relief Fund, 6654 Florida Blvd., Suite 215, Baton Rouge, Louisiana 70806, or by calling (800) 586-0840.

Funding Policy. Plan members are required by state statute to contribute 9.0 percent of their annual covered salary and the Caldwell Parish Sheriff is required to contribute at an actuarially

7. PENSION PLAN-Continued

determined rate. The current rate is 7.75 percent of annual covered payroll. Contributions to the System also include one-half of one percent of the taxes shown to be collectible by the tax rolls of each parish and funds as required and available from insurance premium taxes. The contribution requirements of plan members and the Caldwell Parish Sheriff are established and may be amended by state statute. As provided by R.S. 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Caldwell Parish Sheriff's contributions to the System for the years ending June 30, 2003 and 2002 were \$68,689 and \$68,690, respectively, equal to the required contributions for each year.

8. OTHER POSTEMPLOYMENT BENEFITS

The Caldwell Parish Sheriff provides certain healthcare and life insurance benefits for retired employees. Substantially all of the Sheriff's employees become eligible for these benefits if they reach normal retirement age while working for the Sheriff. These benefits for retirees and similar benefits for active employees are provided through an insurance company whose monthly premiums are paid by the Sheriff ("pay-as-you-go" basis). The Sheriff recognizes the cost of providing these benefits as an expenditure when the monthly premiums are due, which was \$325,645 for the year ended June 30, 2003. Of this amount, \$15,257 was for retiree benefits.

9. LEASES

The Sheriff records assets acquired through capital leases as an asset and as obligation in the accompanying financial statements. The Sheriff has entered into lease-purchase agreements for renewing equipment, police equipment, and an automobile. The leases amounted to \$167,625 with \$46,200 as down payments and the remaining amount of \$121,625 payable in yearly installments of \$14,737 each February 13 through February 13, 2006 and \$1,472 payable semiannually each February and August 15th and \$24,276 payable each March 15th. The effective interest rates range from 5.012% to 7.641%. The remaining principal at June 30, 2003 of \$144,866 is payable as follows: For the year ending June 30, 2004, \$25,856; June 30, 2005, \$37,018; June 30, 2006, \$28,846; June 30, 2007, \$1,478.

The Sheriff also has an operating lease for the Detention Center facility. The lease of the Detention Center facility requires monthly payments of 25% of Department of Corrections collections or \$40,800, whichever is less, through 2004. For the year ended June 30, 2003 the lease expense for the building was \$248,127. The minimum annual commitments under the noncancelable operating lease is undeterminable due to the fluctuation of prisoners. The Sheriff also leases other equipment considered to be operating leases for patrol cars and certain other office and prison equipment. Rent expense for these other operating leases amounted to \$90,231 for the year ended June 30, 2003. See "Subsequent Events" Note

19. CHANGES IN AGENCY FUND BALANCES

A summary of changes in agency fund balances due to taxing bodies and others follows:

	Beginning of Year	Additions	Reductions	End of Year
Sheriff's Fund	\$ 30,760	\$ 60,291	\$ (68,734)	\$ 22,317
Tax Collector Fund	208,148	3,000,448	(3,107,104)	791,492
Fees Fund	48,379	180,708	(108,919)	41,068
Work Release Fund	-	120,813	(108,709)	12,104
Correction Center:				
Commissary Fund	4,973	70,975	(71,059)	3,889
Inmate Fund	12,958	53,428	(50,411)	15,975
Detention Center:				
Commissary Fund	3,881	80,376	(80,367)	4,890
Inmate Fund	1,213	29,388	(21,827)	9,774
Total	\$ 374,318	\$ 3,669,394	\$ (3,675,113)	\$ 378,599

15. GENERAL LONG-TERM OBLIGATIONS

For the year ended June 30, 2003, the Sheriff refinanced its existing long-term debt.

Certificates of Indebtedness issued in February 1997 with a remaining balance of \$34,415 at December 31, 2002, and a budgetary loan of \$167,023 at December 31, 2002, were paid off with the issuance of a \$608,000 financing through the Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds, Series 2002. The \$625,000 bonds provide for yearly payments of \$129,871 including interest of 5.75% each February 15, beginning 2004 through 2012. Current maturities for the remaining period are as follows: 2004, \$85,039; 2005, \$77,282; 2006, \$81,736; 2007, \$86,425; 2008, \$91,394; 2009 and thereafter, \$401,238.

The 1997 Revenue Bonds issued to finance the cost of construction of the Detention Center with a remaining balance of \$664,851 at December 31, 2002 were paid off with the issuance of \$1,035,000 Special Corrections Facility Revenue Refunding Bonds, series 2002. The bonds carry an annual interest rate of 5.75% and are due in monthly installments of \$7,268 through January 2022. The remaining balance of \$1,023,283 at June 30, 2003 matures as follows: 2004, \$28,539; 2005, \$30,894; 2006, \$32,716; 2007, \$34,560; 2008, \$36,424; 2009 and thereafter, \$480,058.

12. TAXES PAID UNDER PROTEST

The unvested balances due to taxing bodies and others in the agency funds at June 30, 2003, as reflected on Statement A, includes \$107,953 of taxes paid under protest plus interest earned to date on the investment of these funds. These funds are held pending resolution of the protest and are accounted for in the Tax Collector Agency Fund.

13. LITIGATION AND CLAIMS

At June 30, 2003, the Sheriff is involved in numerous lawsuits (and is aware of additional threatened litigation claims), which are not covered by insurance due to nonpayment of premiums by the former Sheriff from November 1999 through June 2000. The total amount of damages requested by the plaintiffs is material to the financial statements. The Sheriff's attorney has advised that at this stage in the proceedings he cannot offer an opinion as to the probable outcome of these lawsuits and claims.

14. ON-BEHALF PAYMENTS

The Sheriff's office is located in the parish courthouse. The cost of maintaining and operating the courthouse, as required by R.S. 33:4715, is paid by the Caldwell Parish Police Jury.

15. PRIOR PERIOD ADJUSTMENTS

The differences between beginning of the year fund balances of the Detention Center and the Correction Center from the previous year reported amounts is due to unrecorded accounts payable of the Detention Center of approximately \$119,000 and unrecorded asset additions of the Correction Center of approximately \$20,000.

16. SUBSEQUENT EVENT

The Sheriff has entered into an agreement with the owners of the Caldwell Detention Center whereby the owners will take responsibility for the day-to-day management of the facility, effective December 29, 2003. For his fee, the Sheriff will receive the equivalent of revenue generated by 14 beds (approximately \$9,400 per month) and will no longer be responsible for the operating expenditures of the facility. The initial term of the agreement is 42 months.

CALDWELL PARISH SHERIFF
Columbia, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and for the Year Ended June 30, 2003

SPECIAL REVENUE FUNDS

DETENTION CENTER OPERATING FUND

The Detention Center Operating Fund accounts for general revenue and operating expenditures of the Detention Center.

CORRECTION CENTER OPERATING FUND

The Correction Center Operating Fund accounts for general revenue and operating expenditures of the Correction Center.

CALDWELL PARISH SHERIFF
Columbia, Louisiana
SPECIAL REVENUE FUNDS

Schedule 1

Combining Balance Sheet
June 30, 2003

	DETENTION CENTER OPERATING FUND	CONFINEMENT CENTER OPERATING FUND	total
ASSETS			
Cash and cash equivalents	\$ 90,545	\$ 48,575	\$ 139,120
Receivables	104,714	175,490	280,204
Due from other funds	50,000	-	50,000
Restricted cash	-	202,619	202,619
TOTAL ASSETS	<u>\$ 375,259</u>	<u>\$ 426,684</u>	<u>\$ 801,943</u>
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	\$ 265,763	\$ 65,761	\$ 331,524
Due to other funds	-	344,839	344,839
Total liabilities	<u>265,763</u>	<u>410,600</u>	<u>676,363</u>
Fund equity:			
Fund balance:			
Reserve for bond debenture payments	-	200,808	200,808
Unreserved-undesignated	109,496	(181,894)	(72,398)
Total fund equity	<u>109,496</u>	<u>18,914</u>	<u>128,410</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 375,259</u>	<u>\$ 426,684</u>	<u>\$ 801,943</u>

CALDWELL PARISH SHERIFF
Columbia, Louisiana
SPECIAL REVENUE FUNDS

Schedule 2

Combining Schedule of Revenues, Expenditures, and
Changes in Fund Balance
For the Year Ended June 30, 2003

	DETENTION CENTER OPERATING FUND	CORRECTION CENTER OPERATING FUND	TOTAL
REVENUES			
Fees, charges, and contributions for services:			
Feeding and keeping prisoners	\$ 1,384,586	\$ 2,085,808	\$ 3,470,394
Other	88,889	133,824	222,713
Interest earnings	-	4,883	4,883
Miscellaneous	5,897	1,884	7,781
Total revenues	1,479,372	2,225,599	3,704,971
EXPENDITURES			
Public safety:			
Personal services and related benefits	686,700	1,123,689	1,810,389
Operating services	780,001	838,887	1,618,888
Materials and supplies	27,813	33,886	61,699
Travel and other charges	-	9,299	9,299
Debt service	69,000	248,112	317,112
Capital outlay	9,000	8,882	17,882
Total expenditures	1,572,514	2,353,665	3,926,179
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(93,141)	(128,066)	(221,207)
OTHER FINANCING SOURCES (USES)			
Transfers in	-	19,800	19,800
Transfers out	(87,500)	(39,500)	(127,000)
Total other financing sources (uses)	(87,500)	(19,700)	(107,200)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(180,641)	(147,866)	(328,507)
FUND BALANCE - BEGINNING OF YEAR	14,412	(28,481)	(14,069)
FUND BALANCE - END OF YEAR	\$ (166,229)	\$ (276,347)	\$ (442,576)

CALDWELL PARISH SHERIFF
Columbia, Louisiana
SUPPLEMENTAL INFORMATION SCHEDULES
As of and for the Year Ended June 30, 2002

AGENCY FUNDS

SHERIFF'S FUND

The Sheriff's Fund accounts for funds held in civil suits, sheriff's sales, and garnishments and payments of these collections to recipients in accordance with applicable laws.

TAX COLLECTOR FUND

Article V, Section 27 of the Louisiana Constitution of 1974 provides that the Sheriff will serve as the collector of state and parish taxes and fees. The Tax Collector Fund accounts for the collection and distribution of these taxes and fees to the appropriate taxing bodies. It also accounts for collections of bonds, fines, and costs and payment of these collections to the recipients in accordance with applicable law.

FINES FUND

The Fines Fund accounts for partial payments on court fines. Funds are transferred to the Tax Collector Fund for settlement when full payment is received.

WORK RELEASE FUND

The Work Release Fund accounts for inmate funds earned while working outside the detention center during their prison term.

INMATE FUNDS

The Inmate Funds account for individual prisoner account balances. Funds are deposited in the name of the prisoner and are payable upon request. Balances in the individual prisoner accounts are returned upon completion of their jail sentences.

COMMISSARY FUNDS

The Commissary Funds account for the purchase and resale of personal items to the inmates at the detention and collection centers.

Combining Balance Sheet
 June 30, 1993

	ASSETS	TOTAL COMBINED ASSETS	TOTAL LIABILITIES	TOTAL COMBINED LIABILITIES	TOTAL COMBINED NET ASSETS	TOTAL COMBINED NET ASSETS
ASSETS						
Cash and cash equivalents	\$ 34,417	\$ 34,417		\$ 34,417	\$ 34,417	\$ 34,417
	<u>\$ 34,417</u>	<u>\$ 34,417</u>		<u>\$ 34,417</u>	<u>\$ 34,417</u>	<u>\$ 34,417</u>
LIABILITIES						
Accounts payable and other			\$ 34,417	\$ 34,417	\$ 34,417	\$ 34,417
			<u>\$ 34,417</u>	<u>\$ 34,417</u>	<u>\$ 34,417</u>	<u>\$ 34,417</u>
TOTAL LIABILITIES			<u>\$ 34,417</u>	<u>\$ 34,417</u>	<u>\$ 34,417</u>	<u>\$ 34,417</u>



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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Caldwell Parish Sheriff
Columbis, Louisiana

We have audited the general purpose financial statements of the Caldwell Parish Sheriff, a component unit of the Caldwell Parish Police Jury, as of and for the year ended June 30, 2003, and have issued our report thereon dated December 11, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Caldwell Parish Sheriff's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards which are described in the accompanying schedule of findings and questioned costs as items 2003-1 through 2003-3.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Caldwell Parish Sheriff's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned

Caldwell Parish Sheriff

Page 2

functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Caldwell Parish Sheriff, the Sheriff's management, the Legislative Auditor of the State of Louisiana, and federal assisting agencies and pass-through entities and is not intended to be used should not be used by anyone other than these specified parties.

Handwritten signature of Douglas Williams in cursive script.

Douglas Williams
Lake Charles, Louisiana
December 11, 2003

CALDWELL PARISH SHERIFF
Columbia, Louisiana

Summary Schedule of Prior Audit Findings
For the Year Ended June 30, 2002

2000-01 Finding. Budgets were not amended by the sheriff as required by law. State law requires budgets to be monitored and, if actual expenditures or actual revenues vary unfavorably from budget figures by more than 5%, the budget must be amended prior to the end of the fiscal year. Actual revenues and expenditures varied unfavorably from budgeted amounts in the General and Special Revenue Funds.

Recommendation. The auditor recommended that all budgets be monitored and, if necessary, amended.

Current year status. The Sheriff did not comply with the state budget laws. See current year finding 2002-01.

2002-02 Finding. The Sheriff got approval from the Louisiana Bond Commission to borrow money for an operating loan to fund current operations that stipulated the amount should be repaid prior to June 30, 2002. The money was not paid back as required by the loan agreement.

Recommendation. The auditor recommended monitoring cash flows and budgets to determine the needs of the Sheriff's office so additional funding may not be necessary in the future.

Current year status. The Sheriff concurs with the finding and has subsequently received approval from state regulators and is taking to restructure its debt in order to remedy the default on its budgetary loan and reduce its debt service.

2002-03 Finding. The Sheriff's total governmental funds have a deficit of \$255,000 at June 30, 2002.

Recommendation. We recommend that the Sheriff look at ways to increase revenues and/or reduce costs in order to decrease the deficit fund balance.

Current year status. The aforementioned debt restructuring cured our overall fund deficit and has greatly improved our cash flows. We are looking at ways to further improve our financial condition.

CALDWELL PARISH SHERIFF
Columbia, Louisiana

Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2003

SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unqualified opinion on the general purpose financial statements of Caldwell Parish Sheriff for the year ended June 30, 2003.
2. Reportable conditions relating to the audit of financial statements are reported in the Independent Auditors' Report on Compliance and Internal Control Over Financial Reporting for the year ended June 30, 2003.
3. No instances of noncompliance material to the general purpose financial statements of Caldwell Parish Sheriff are reported in the Independent Auditors' Report on Compliance and Internal Control Over Financial Reporting for the year ended June 30, 2003.

2003-01 Finding. State law requires budgets to be monitored and, if actual expenditures or actual revenues vary unfavorably from budget figures by more than 5%, the budget must be amended prior to the end of the fiscal year. Actual revenues and expenditures varied unfavorably from budgeted amounts in the General and Special Revenue Funds.

Recommendation. The auditor recommended that all budgets be monitored and, if necessary, amended.

Management Response. The Sheriff monitored and amended his budget during the year however, he did not estimate expenditures within 5 percent. He will continue to monitor and amend the budgets as necessary.

2003-02 Finding. The Sheriff's special revenue funds have a deficit of \$80,173, at June 30, 2003.

Recommendation. We recommend that the Sheriff look at ways to increase revenues and/or reduce costs in order to decrease the deficit fund balance.

Management Response. The Sheriff has reached an agreement with the owners of the Detention Center subsequent to year-end. In the last five years, the Detention Center has not broken even due to lack of prisoners. The agreement provides that the owners of the Detention Center take over the day-to-day management of the facility and the Sheriff will no longer be responsible for the deficits generated by the

Schedule of Findings and Questioned Costs - Continued
For the Year Ended June 30, 2003

Management Response-Continued. facility. The Sheriff feels that this action will eventually cure the deficit balances in the Special Revenue Funds.

2003-03 Finding. The Sheriff is required by state law to have his bank balances secured by either federal deposit insurance or pledged securities owned by the local agent bank. A portion of the Sheriff's funds was unsecured by either deposit insurance or pledged securities at different times during the year.

Recommendation. The Sheriff should monitor the amounts pledged by each bank and the amount of its cash balances on a monthly basis.

Management Response. The Sheriff concurred with the recommendation and has implemented procedures to monitor the cash balances and pledged securities.